

**Alamance County Board of Health
Burlington, NC 27217
Tuesday, October 20, 2015, 6:30 pm
Professional Board Room
(meal will be served at 6:00 pm)**

Board of Health Regular Meeting

AGENDA

- I. Call to Order and Introductions – Mr. Michael Venable, Chairman
- II. Public Comments
- III. Approval of the August 18, 2015 Board of Health Minutes – Mr. Michael Venable
- IV. Administrative Reports
 - A. Personnel Report – Ms. Janna Elliott
 - B. FY 2015-2016 Budget Amendments and Transfers – Ms. Janna Elliott
- V. Environmental Health Committee Update- Dr. Annette Wilson
- VI. Environmental Health Update – Mr. Carl Carroll
- VII. Personal Health Committee Update- Mr. Kent Tapscott
- VIII. Personal Health Update – Ms. Gayle Shoffner
- IX. Medical Director’s Report – Dr. Kathleen Shapley-Quinn
- X. Health Director’s Report- Ms. Stacie Saunders
- XI. Old Business
- XII. New Business
 - A. Records Retention- Ms. Gayle Shoffner
 - B. Approval of Policy Update- Communicable Disease Policy- Ms. Gayle Shoffner
 - C. Approval of Policy Update- Confidentiality and Release of Medical Records- Ms. Janna Elliott
 - D. Approval of Policy Update- Continuing Education and Training Policy- Ms. Janna Elliott
 - E. Approval of Policy Update- Personnel Policy- Ms. Janna Elliott
 - F. Approval of Policy Update- Service Eligibility Policy- Ms. Janna Elliott
 - G. Approval of Policy Update- Client and Community Satisfaction Assessment Policy- Ms. Arlinda Ellison
 - H. Approval of the Community Health Assessment- Ms. Arlinda Ellison
 - I. Nominating Committee for Election of 2015 Officers – Mr. Michael Venable
 - J. Awards Committee for 2015 Award Recipients – Mr. Michael Venable
- XIII. Other
- XIV. Adjournment

Reminders:

The next regular meeting of the Board of Health is **Tuesday December 20, 2015, at 6:00 pm in the HSC Professional Board Room (meal served at 5:45 pm).

The next meeting of the Environmental Health Committee is **Tuesday, November 17, 2015, at 12:00 pm** in the Environmental Health Conference Room (meal served at 11:45am)

The next meeting of the Personal Health Committee is **Tuesday, November 17, 2015, at 6:00 pm** in the HSC Professional Board Room (meal served at 5:45pm)