

**Alamance County Board of Health
Burlington, NC 27217**

**Tuesday, October 15, 2013, 6:30 pm
Professional Board Room
(meal will be served at 6:00 pm)**

Board of Health Meeting

AGENDA

- I. Call to Order and Introductions – Mr. Kent Tapscott, Chairman
- II. Approval of the August 20, 2013, Board of Health Minutes – Mr. Kent Tapscott
- III. Public Comments
- IV. Administrative Reports
 - A. Personnel Report – Ms. Janna Elliott
 - B. Budget Amendments and Transfers– Ms. Janna Elliott
- V. Personal Health Committee Update- Dr. William Portfilio
- VI. Personal Health Update – Ms. Gayle Shoffner
- VII. Environmental Health Update – Ms. Terri Craver
- VIII. Medical Director’s Report – Dr. Kathleen Shapley-Quinn
- IX. Health Director’s Report- Mr. Barry Bass
- X. Old Business
 - A. Review of By-Laws of Alamance County Board of Health – Mr. Barry Bass
 - B. Review of Operating Procedures of the Alamance County Board of Health – Mr. Barry Bass
- XI. New Business
 - A. WIC Policy Updates- Ms. Nicole Alston
 - B. Telemedicine Fee Request- Ms. Janna Elliott
 - C. Bad Debt Write-Off- Ms. Janna Elliott
 - D. Nomination Committee for Election of 2013 Officers – Mr. Kent Tapscott
 - E. Awards Committee for 2013 Award Recipients – Mr. Kent Tapscott
 - F. Board of Health Member Terms Expiring – Mr. Barry Bass
- XII. Other
- XIII. Adjournment

Reminders:

The next regular meeting of the Board of Health is **Tuesday December 17, 2013, at 6:30 pm** in the HSC Professional Board Room (meal served at 6:00 pm).

The next meeting of the Environmental Health Committee is **Tuesday, November 19, 2013, at 12:00 pm** in the Environmental Health Conference Room.

The next meeting of the Personal Health Committee is **Tuesday, November 19, 2013, at 6:00 pm** in the Health Department Conference Room.