

ALAMANCE COUNTY BOARD OF HEALTH

Minutes

Regular Meeting of the Board of Health

February 21, 2012

The Alamance County Board of Health met at 6:30 p.m. on Tuesday, February 21, 2012, in the Professional Board Room of the Human Services Center located at 319-B North Graham-Hopedale Road, Burlington, North Carolina.

The following board members were present: Dr. Donald Courtney, Chair; Mr. Kent Tapscott, Vice-Chair; Ms. Linda Massey, Commissioner; Dr. Michael Blocker; Ms. Kathleen Colville; Dr. Kary Dodd; and Mr. Michael Venable.

The following staff members were present: Mr. Barry Bass, Mr. Carl Carroll, Ms. Christy Bradsher, Dr. Kathleen Shapley-Quinn, Ms. Gayle Shoffner, Mr. Eric Nickens, and Ms. Janna Elliott.

The following guests were present: Ms. Beth Beless and Ms. Caroline Spall from Elon University.

I. Call to Order

Dr. Donald Courtney, Chair, called the meeting to order at 6:26 pm.

II. Administrative Reports

A. Personnel Update

Ms. Elliott provided the board with the following Personnel Update:

PERSONNEL UPDATE

New Hires / Transfers / Resignations:

- Debra Lovelace transferred into the Processing Assistant IV – WIC position, replacing Shirley Scott, effective January 1, 2012.
- Tina Wade began employment as Dental Assistant II effective January 23, 2012, and resigned effective January 31, 2012.
- Courtnie Carter transferred into the Processing Assistant III – Maternity Clerk position, replacing Traci Dodd, effective February 1, 2012.
- Karen Schwabrow resigned from the Computing Support Technician II position effective February 10, 2012.
- Connie Alfano transferred into the Public Health Nurse I position, replacing Jillian Cannon, effective February 13, 2012.

Recruiting to fill the following positions:

- Processing Assistant III – Finance Clerk, replacing Traci Dodd (conducting interviews)
- Human Services Planner / Evaluator II, replacing Stacie Saunders (conducting interviews)
- Human Services Planner / Evaluator III – LAUNCH (conducting interviews)
- Community Health Technician – CNA, replacing Lisa Miles (conducting interviews)
- Public Health Nurse II – Post-partum Home Visit Nurse, replacing Connie Alfano (requesting to recruit)
- Processing Assistant III – WIC, replacing Maria Oakley (currently recruiting)
- Processing Assistant III – WIC, replacing Debra Lovelace (currently recruiting)
- Community Health Assistant – Breastfeeding Peer Counselor, replacing Courtnie Carter (currently recruiting)
- Dental Assistant, replacing Tina Wade (currently recruiting)
- Computing Support Technician II, replacing Karen Schwabrow (requesting to recruit)

Vacant positions:

- Dentist I, replacing Roberta Osborn
- Licensed Clinical Social Worker, replacing Mary White (frozen until July 2012)
- Public Health Nursing Director III, replacing Debra Garrett (frozen until July 2012)
- Public Health Nurse I (50%), replacing Emily Barrows (frozen until July 2012)
- Public Health Nurse II – Smart Start, replacing Rhonda Rambeaut (funding cut)

III. Public Comment

No public comments were made.

IV. Personal Health Committee Report

Mr. Kent Tapscott reviewed the minutes from the January 17, 2012, Personal Health Committee meeting.

Alamance County Board of Health

Personal Health Committee

The Personal Health Committee met on Tuesday, January 17, 2012, at 6:00 pm in the Health Department Conference Room (Room 1129) of the Human Services Building located at 319-B N. Graham Hopedale Road, Burlington, North Carolina.

The following committee members were present: Dr. Kary Dodd, Dr. William Porfilio and Mr. Kent Tapscott.

The following staff members were present: Mr. Barry Bass, Dr. Kathleen Shapley-Quinn and Ms. Janna Elliott.

Call to Order

Mr. Kent Tapscott called the meeting to order at 6:03 pm.

WIC Update

Mr. Barry Bass provided the committee with the December 2011 WIC report.

WIC

Departmental Monthly Report

December 2011

Clinic Activities:

1092 Clinical Nutrition contacts provided by Nutritionist

540 Hemoglobin's done in WIC

413 Nutrition Education lessons provided by WIC Clerical

Most recent report of dollar amount of WIC vouchers redeemed in Alamance County 284,161.37. Number Food Vouchers redeemed –13048. Clinic show rate – 76% (923 appointments kept/1217 appointments scheduled 193 patients seen from other Health Dept. Clinics).

Clinic profile: 4630 or 100% of assigned caseload 4517

Racial Ethnic composition of caseload- 37% White- Black 26% - Hispanic 36%

<1% Asian.

Grocery Store Bulletin board; Vendors monitored: 1

MNT - 3

Holidays: 12/26, 12/27

WIC Management Training in Durham attended by Michele Herbek 12/6-12/8

Integrity webinar attended by clerical and director on 12/15 & 12/16

Infant Feeding Class – 12/7, 12/8, 12/21, 12/22

Breastfeeding Café – 12/2

Breastfeeding Peer Counselor caseload (BFPC) 478 by 12/31/11

Submitted by: Michele Herbek & Robin Robertson

Personal Health Update

Dr. Kathleen Shapley-Quinn discussed clinic statistics and reports with the committee.

ACHD MATERNITY CLINIC PAYMENT SOURCE STATISTICS

Month/Year	Total Pts	MPW/CA	Sliding Scale		Third Party
			% Pay	NC	Insurance
Jan-10	265	178	13	67	7
Feb-10	266	179	18	61	8
Mar-10	296	193	27	66	10
Apr-10	276	176	27	63	10
May-10	252	158	26	58	10
Jun-10	250	-----	-----	-----	-----
Jul-10	252	169	23	52	8
Aug-10	243	-----	-----	-----	-----
Sep-10	228	159	21	40	8
Oct-10	217	146	20	41	10
Nov-10	198	129	20	38	11
Dec-10	199	133	20	34	12

Month/Year	Total Pts	MPW/CA	Sliding Scale		Third Party
			% Pay	NC	Insurance
Jan-11	214	149	15	45	5
Feb-11	205	143	13	47	2
Mar-11	224	160	17	44	3
Apr-11	220	159	10	45	2
May-11	226	161	14	47	3
Jun-11	227	164	12	47	4
Jul-11	214	154	16	42	2
Aug-11	229	168	16	39	6
Sep-11	240	173	17	45	5
Oct-11	225	158	19	41	7
Nov-11	230	167	16	37	10
Dec-11	229	157	20	42	10

ACHD MATERNITY CLINIC VOLUME STATISTICS

Month/Year	Total Pts	Total Visits	Hispanic Client Visits	% Of total	Asian Client Visits	% of total
Jan-10	265	459	232	51%	6	1%
Feb-10	266	453	239	53%	8	2%
Mar-10	296	538	262	49%	12	2%
Apr-10	276	500	246	49%	12	2%
May-10	252	443	200	45%	16	4%
Jun-10	250	507	228	45%	11	2%
Jul-10	249	480	219	46%	11	2%
Aug-10	243	472	231	49%	2	0%
Sep-10	226	437	180	41%	0	0%
Oct-10	217	376	173	46%	0	0%
Nov-10	198	362	165	46%	0	0%
Dec-10	197	364	170	47%	0	0%

** Hispanic & Asian client information now reflects number of visits and not unduplicated numbers;
percentage of total calculated using total visits

Month/Year	Total Pts	Total Visits	Hispanic Client Visits	% Of total	Asian Client Visits	% of total
Jan-11	214	371	161	43%	3	1%
Feb-11	205	343	155	45%	3	1%
Mar-11	224	404	194	48%	3	1%
Apr-11	220	404	192	48%	3	1%
May-11	226	443	220	50%	6	1%
Jun-11	227	447	198	44%	7	2%
Jul-11	214	405	193	48%	1	0%
Aug-11	229	444	106	24%	1	0%
Sep-11	240	430	104	24%	1	0%
Oct-11	225	414	96	23%	3	1%
Nov-11	230	415	93	22%	3	1%
Dec-11	229	461	96	21%	3	1%

** Hispanic & Asian client information now reflects number of visits and not unduplicated numbers;
percentage of total calculated using total visits

Women's Health/STD Clinic

Month/Year	Total Visits	# Depo given	Total Visits	STD clinic visits by sex			STD visits by race & sex								
	Completed			STD Clinic	Females	Males	Asian-F	Asian-M	Black-F	Black-M	Hispanic-F	Hispanic-M	White-F	White-M	Other-F
Jan-11	458	179	250	140	110	0	0	72	63	10	11	54	34	4	1
Feb-11	417	163	235	138	97	0	0	71	49	11	20	50	28	6	0
Mar-11	514	0	273	160	113	3	0	86	60	11	9	58	43	2	1
Apr-11	426	0	230	132	98	0	0	70	56	6	14	55	27	1	1
May-11	492	0	304	199	106	2	0	106	60	10	8	78	36	3	2
Jun-11	480	0	296	178	118	1	0	93	56	18	15	64	47	2	0
Jul-11	445	0	303	185	118	2	0	91	66	14	14	70	35	8	3
Aug-11	511	0	350	197	120	1	0	102	64	14	18	73	36	7	0
Sep-11	493	0	249	143	94	1	0	80	50	13	10	45	32	4	2
Oct-11	503	0	341	189	125	2	0	97	80	16	13	73	30	1	2
Nov-11	461	0	295	179	98	0	0	97	54	11	9	67	33	4	2
Dec-11	490	0	264	155	90	0	1	80	47	8	6	62	36	3	0
TOTAL	5690	342	3390	1995	1287	12	1	1045	705	142	147	749	417	45	14

*monthly depo stats no longer being tracked on this report

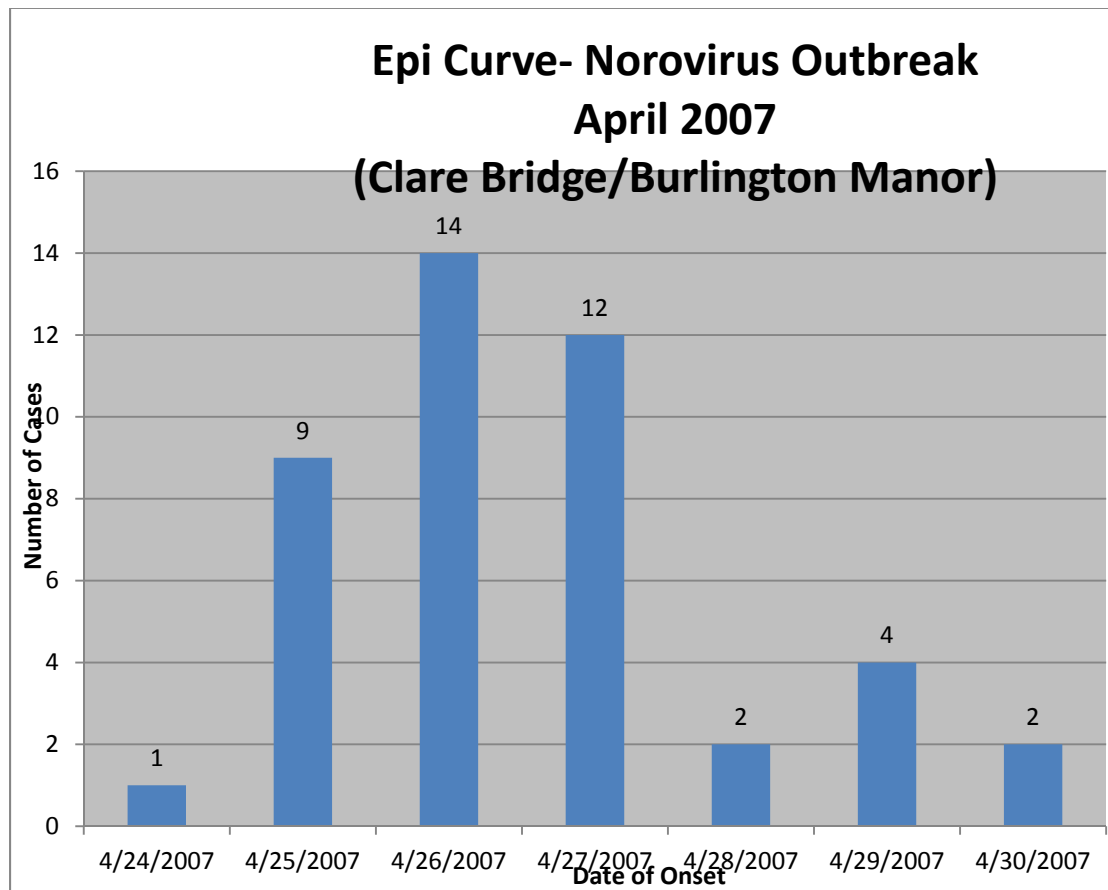
Pregnancy Test Clinic

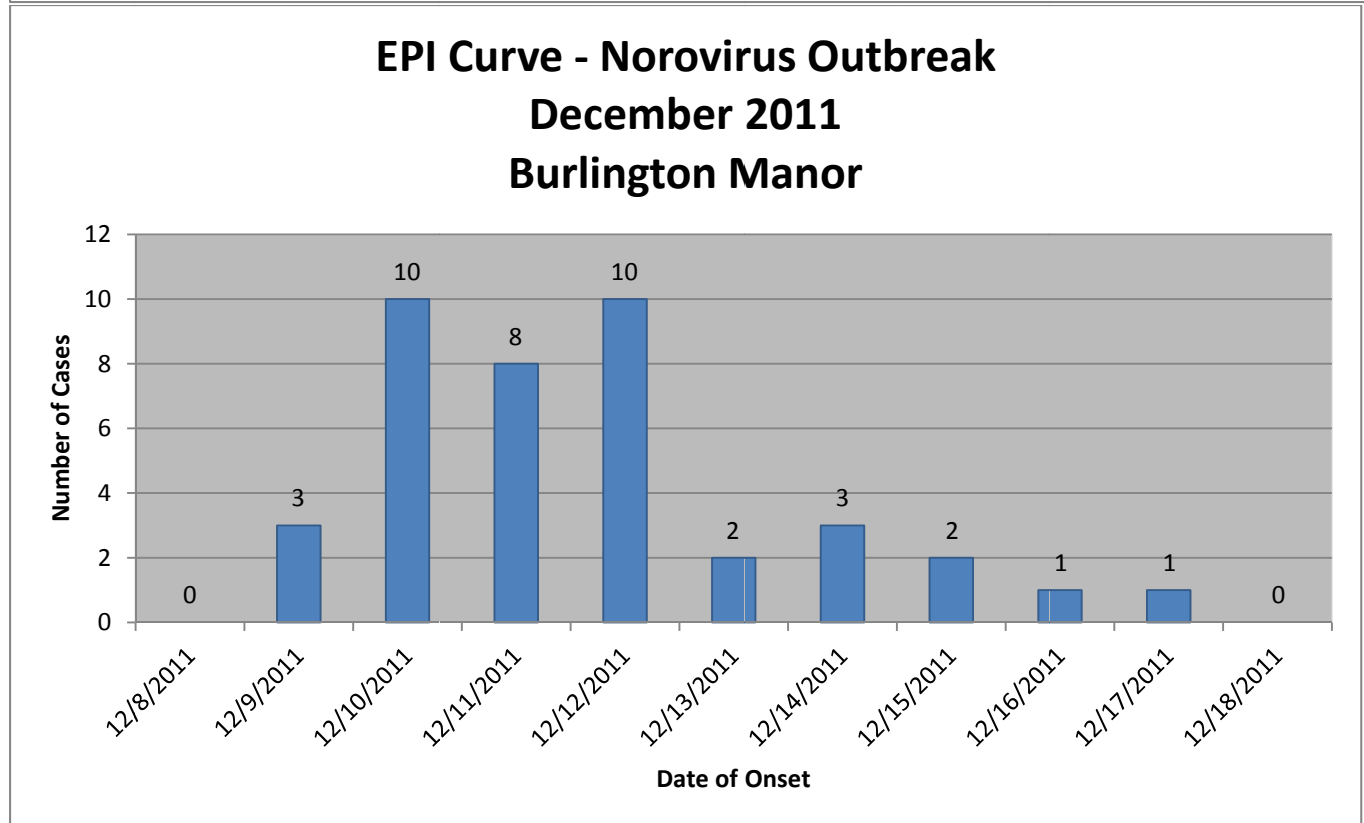
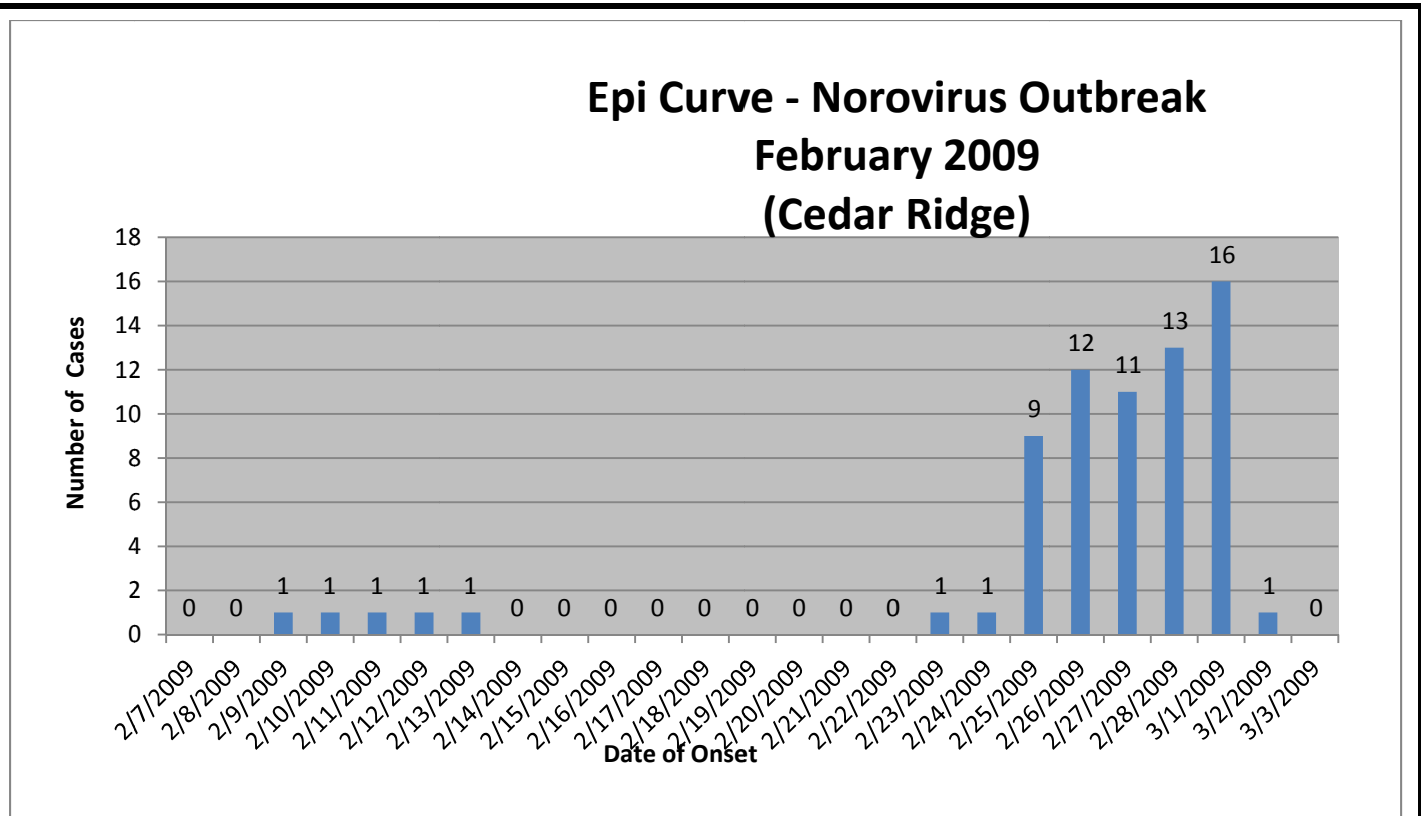
Month/Year	PT's completed			All Positive PT's to receive care at ACHD				PT's completed under age 17		
	Total	Negatives	Positives	Total	% of total Pos	Teens	Non-Teens	Total	Negatives	Positives
Jan-11	79	11	68	41	60%	3	38	3	0	3
Feb-11	70	9	61	31	51%	6	25	6	0	6
Mar-11	98	13	85	41	48%	2	39	8	4	4
Apr-11	62	11	51	20	39%	1	19	5	2	3
May-11	92	13	79	39	49%	5	34	10	2	8
Jun-11	81	7	74	39	53%	4	35	5	1	4
Jul-11	78	15	63	34	54%	1	33	7	4	3
Aug-11	89	14	75	36	48%	1	35	3	0	3
Sep-11	93	17	76	39	51%	2	37	7	3	4
Oct-11	71	14	57	30	53%	3	27	6	1	5
Nov-11	81	17	64	38	59%	3	35	4	1	3
Dec-11	74	15	59	32	54%	2	30	4	1	3

Dr. Porfilio would like to see the STD data broken out by age group as well.

Medical Director's Update

Dr. Shapley-Quinn provided the committee with graphs illustrating epidemiological curves for norovirus outbreaks over the past several years. Norovirus infection usually involves acute onset vomiting, watery non-bloody diarrhea with abdominal cramps, and nausea and often is identified in group facilities, such as assisted living facilities. There was a norovirus outbreak in December 2011 at Burlington Manor. A norovirus outbreak occurred in 2007 at Clare Bridge, a sister facility to Burlington Manor. The most recent outbreak seemed to resolve much more smoothly, although the epi curves are very similar.





Dr. Shapley-Quinn reported that ACHD applied for and received a March of Dimes grant for approximately \$29,000 beginning February 2012 and ending December 2012 to hire

a part-time temporary position to continue coordination of the CenteringPregnancy® program. CenteringPregnancy® is an evidence-based model of prenatal care which is conducted in group settings. ACHD is the third site in North Carolina to have an accredited CenteringPregnancy® program.

Dr. Shapley-Quinn stated that more individuals are taking advantage of the free flu vaccine since it was approved to be offered for free effective January 9, 2012.

Dr. Shapley-Quinn discussed the current pertussis situation. B. Everett Jordan Elementary School had three laboratory confirmed cases, five epi-link confirmed cases and twenty-three probable cases. Staff contacted approximately 700 individuals for treatment or prophylaxis medication, most of whom were contacted by our staff on December 23 and 24, 2011. Last week ACHD received report of a family member with laboratory confirmed pertussis who has child with epi-link confirmed pertussis who attends Western Alamance Middle School. Approximately 100 individuals were contacted for prophylaxis from this case. On this date, ACHD received a report of a student at Audrey W. Garrett Elementary School with laboratory confirmed pertussis. Staff is making approximately 100 phone calls linked to this case. Mr. Tapscott inquired if staff were aware of the number of prescriptions that were filled but not picked up. Dr. Shapley-Quinn was unsure of that information. Independent of the three school situations, there is one case of pertussis in a 6-month old and a 9-month old. In 2010, there were 27 deaths from pertussis in the United States, 25 of which were in children less than one year of age. Mr. Tapscott inquired if any of the affected children were unimmunized. Dr. Shapley-Quinn knew of one child who had an exemption for vaccines. The vaccine is very effective soon after being given and loses efficacy the longer one goes without a booster. This is why the state implemented the Tdap requirement for sixth graders. The overall average efficacy rate is 88 percent. Mr. Tapscott encouraged publicizing immunization schedules and encouraging parents to stay up-to-date on immunizations for their children and themselves.

Health Director's Update

Mr. Bass provided the committee with a Project LAUNCH update. Alamance County Health Department has contracted with Ms. Martha Kaufman to direct the project. Mr. Bass commended Ms. Janna Elliott and Mr. Keita Cannon, with the Office of State Personnel, on their work to get the Human Services Planner/Evaluator III position classified correctly and established with the county. Recruitment for this position has begun and he hopes to have the position filled quickly.

Mr. Bass discussed that the budgetary guidance has been received from the county. The proposed budget will be presented to the full board at the February 21, 2012, meeting.

Committee members and Mr. Bass discussed their support and appreciation for the staff's response to the pertussis situation.

Adjournment

With no further business, the meeting adjourned at 6:33 pm.

**Respectfully submitted,
Janna Elliott
Clerk to the Board of Health**

V. Personal Health Update

Ms. Gayle Shoffner informed the board that beginning January 2012, flu vaccine was offered to individuals age six-months and older free of charge. From January to the current date, 184 flu vaccinations have been provided to the public. This flu season, 1,055 vaccinations have been given.

Ms. Shoffner reported that Norovirus continues to affect the community. Staff have investigated and worked with three assisted living facilities during January and February to implement control measures for staff and residents. Norovirus infection usually involves acute-onset vomiting, watery non-bloody diarrhea with abdominal cramps, and nausea and often is identified in group facilities, such as assisted living facilities.

Ms. Shoffner discussed the ongoing pertussis outbreak. Since mid-December 2011, multiple staff, including nurses, providers, clerical, case management and administration staff, have worked many hours to identify, investigate and implement control measures. This required on several occasions the reduction in clinical services to allow staff to adequately follow-up and perform the needed communicable disease outbreak responsibilities. Future review of clinical statistical data will also reflect the above. On February 13, Dr. Zack Moore, Epidemiologist with the North Carolina Communicable Disease Branch, and Ms. Wendy Holmes, RN, Field Services Unit Manager with the North Carolina Immunization Branch, visited Alamance County Health Department (ACHD) for a review of the pertussis outbreak and provided a presentation to agency staff and community partners. During this outbreak, ACHD has been granted a temporary "liberal use" of state supplied Tdap vaccine by the North Carolina Immunization Branch. ACHD is planning a community Tdap vaccine clinic tentatively scheduled for March 2, 2012, at the Mebane Arts Center from 3:00 pm – 7:00 pm for rising sixth graders and adults.

VI. Environmental Health Committee Update

Ms. Kathleen Colville reviewed the minutes from the January 17, 2012, Environmental Health Committee meeting.

Alamance County Board of Health**Environmental Health Committee**

The Environmental Health Committee met on Tuesday, January 17, 2012, at 12:00 pm in the Health Department Conference Room (Room 1129) of the Human Services Building located at 319-B N. Graham Hopedale Road, Burlington, North Carolina.

The following committee members were present: Ms. Kathleen Colville, Chair; Dr. Donald Courtney, Mr. Chad Huffine, and Mr. Michael Venable

The following staff members were present: Mr. Barry Bass, Mr. Carl Carroll, Ms. Terri Craver and Ms. Janna Elliott.

Call to Order

Ms. Kathleen Colville, Chair, called the meeting to order at 12:04 pm.

Health Director's Update

Mr. Bass reported that approximately 700 individuals associated with B. Everett Jordan Elementary School received prophylaxis for Pertussis in December. Another suspected case of pertussis was reported at Western Alamance Middle School last week, which resulted in approximately 100 individuals receiving prophylaxis. On this date, staff received a report of a lab-confirmed case of pertussis in an Audrey W. Garrett Elementary School student.

Mr. Bass stated that March of Dimes awarded a \$30,000 to continue with CenteringPregnancy®. This will help to continue funding a CenteringPregnancy® Coordinator.

Mr. Bass provided the committee with a Project LAUNCH update. Alamance County Health Department has contracted with Ms. Martha Kaufman to direct the project. Mr. Bass commended Ms. Janna Elliott and Mr. Keita Cannon, with the Office of State Personnel, on their work to get the Human Services Planner/Evaluator III position classified correctly and established with the county. Recruitment for this position has begun and he hopes to have the position filled quickly.

Mr. Bass discussed that the budgetary guidance has been received from the county. The proposed budget will be presented to the full board at the February 21, 2012, meeting.

Ms. Colville asked for a better understanding of what Project LAUNCH is. Mr. Bass stated that LAUNCH (Linking Actions to Unmet Needs in Children's Health) is for children from zero to age eight. The goal is early identification of behavioral health issues during primary care visits. If a primary care provider identifies a child with behavioral health issues or at-risk for them, the public health intervention model is put

into place. The SAMHSA grant focuses on treatment services. The idea is to create a warm handoff from primary care provider to a behavioral health specialist. This will also involve the Triple P, Positive Parenting Program with community education and social marketing for behavioral health awareness.

Environmental Health Update

Mr. Carl Carroll provided the committee with the press release regarding the first documented case of rabies in Alamance County in 2012. This case involved an unvaccinated pet, which was euthanized. The press release included a map to illustrate that within the past year, four cases have been in this same area, involving three skunks and one fox. Mr. Carroll voiced his frustration about the number of rabies cases involving unvaccinated pets who were either euthanized or quarantined. The number of cases has greatly reduced since 1997, but there is still work to be done.



**ALAMANCE COUNTY
Health Department**

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Health Director

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FOR IMMEDIATE RELEASE
January 6, 2012

Contact: Amanda Marvin
Deputy Public Information Officer
Office: (336) 513-5504
Cell: (336) 675-4651

Health Department Confirms First Case of Rabies for 2012

Puppies exposed to rabid skunk in northern part of county

BURLINGTON –The North Carolina State Laboratory of Public Health in Raleigh has confirmed Alamance County’s first rabies case for the year. The health department was notified on Thursday that a skunk tested positive for rabies.

The skunk entered a fenced enclosure and was killed by two unvaccinated 11 month old puppies on Mine Creek Road in northern Alamance County. This is the fourth incident in this area over the past year.

“It is unfortunate that these dogs were not currently vaccinated and were destroyed,” said Carl Carroll, Environmental Health Director for the Alamance County Health Department. "It is extremely important for all dog and cat owners to keep their pets rabies vaccinations up to date."

Over the past two years, 11 dogs have been euthanized after being exposed to a rabid animal due to owner not keeping their rabies vaccinations up to date.

According to the health department, yesterday's case was the 116th case since 1997. All county residents should be aware of this and take proper precautions.

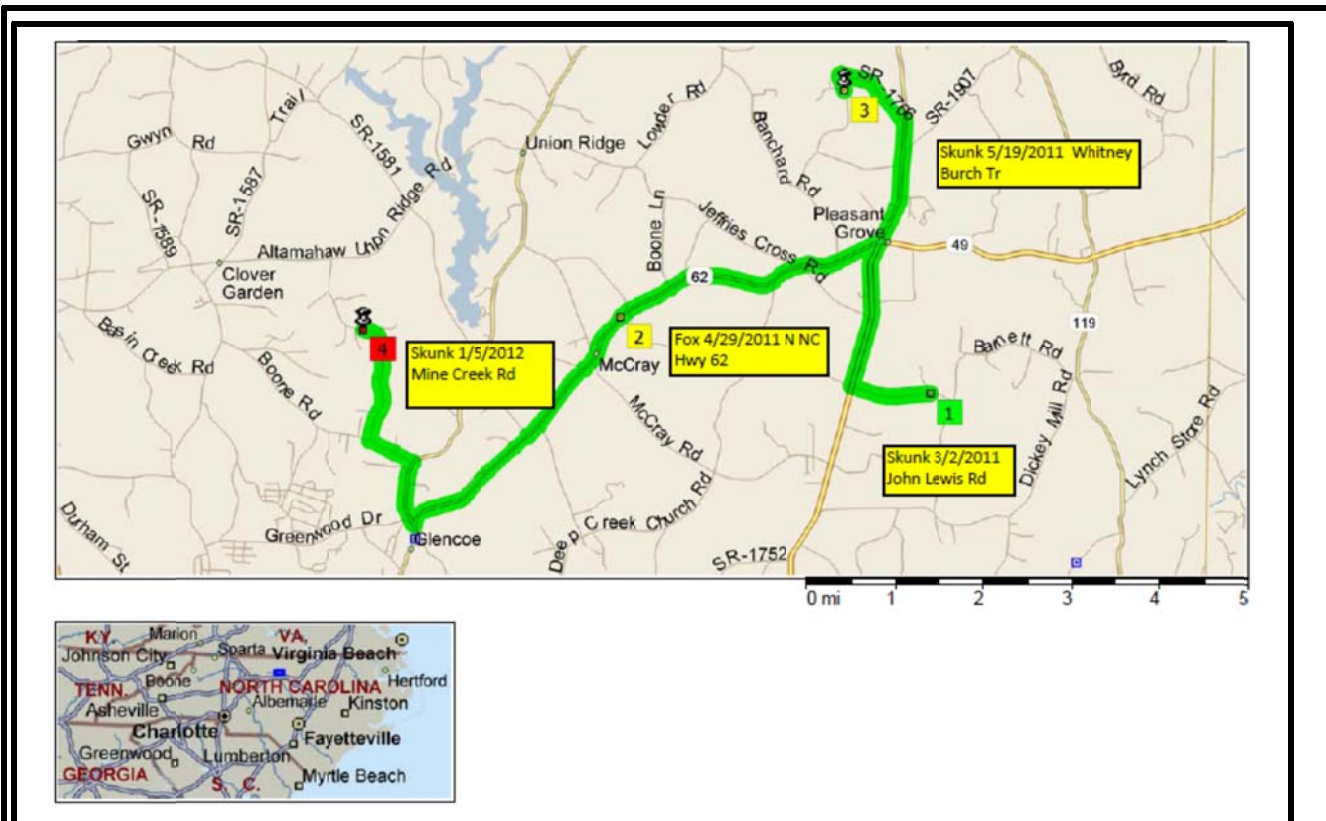
Once the rabies virus enters the body, such as through a bite from an animal that has rabies, it travels along the nerves to the brain and depending on the individual dog it could only be several weeks or it could be six months before the dog shows signs of rabies.

Rabies is almost always fatal once it manifests itself. There are shots that humans can get once they have an exposure to rabies, but those shots are very expensive.

The shots for dogs and cats are normally less than \$20 at most veterinarian offices. These shots must be kept up to date, otherwise if the dog or cat is exposed to a known or expected rabid animal, North Carolina Law requires that the dog or cat be euthanized or quarantined for six months at an approved animal control facility or a veterinarian's office at the owner's expense.

It is very important that people are vigilant in making sure that their dogs and cats have current vaccinations for rabies and stay away from stray and wild animals that may carry rabies. If someone is bitten by an animal they should immediately wash the wound with warm water and soap and seek medical attention and call their local animal control or the health department.

For more information or questions about rabies control and vaccinations requirements, contact the health department's Environmental Health office at (336) 570-6367.



Mr. Carroll stated that WFMY News 2 has been persistent with requests for information regarding Alameda County restaurant ratings. The software vendor for the website where health inspections are listed is only searchable by name. WFMY's request is for all ratings for inspections that occur each week. Mr. Carroll has worked out a system to create a report with restaurant name and rating for the previous week. This report will be faxed to WFMY every Tuesday by 5:00 pm. The reporter may then access the website to view individual inspection reports. Dr. Courtney inquired if local restaurants received ratings for their competitors. Restaurants do not receive anything other than their own ratings and inspection report; however, restaurant ratings are public information and may be accessed online through the county's website.

Mr. Carroll discussed a county resident who has had tires illegally dumped on his property and is seeking assistance with removal and disposal. If someone dumps solid waste on someone's private property without the owner granting permission and the owner is unable to prove who dumped the waste, responsibility for the cleanup falls upon the property owner. This resident asked the Board of Commissioners for assistance with the disposal fee for the tires. Our staff visited the site to investigate and take photographs to ask for financial assistance from the state. The property owner had placed boards with nails driven through them around the area so that vehicles driving in to make an illegal dump would likely cut their tires. Our staff was not made aware of this and one staff person was injured when a nail penetrated through the sole of her shoe into her foot. There was a moratorium placed in the 1990's to waive tipping fees at the landfill when waste is illegally dumped on properties, if environmental health determined that the person dumping the waste could not be identified and the landowner had not granted permission for the illegal disposal. This moratorium is no longer in place. Committee

members inquired about tipping fees for this circumstance. Staff was unsure of tire disposal fees.

Ms. Terri Craver updated the committee regarding scanning environmental health files. A contract vendor representative visited the office to estimate the number of pages that would need to be scanned. Options include sending records off-site to the vendor's location or training Environmental Health staff to scan records in-house. The immediate goal of scanning all records is to allow records to be viewed on line by county staff and to insure that records are safe from catastrophe such as a fire. The long-term goal is for all of the records to be searchable online. Mr. Venable suggested checking with Community Service to see if there are individuals who could help with scanning. Mr. Carroll and Ms. Craver emphasized the detail of the records and how the records must be properly filed in order to make retrieval efficient.

Ms. Craver discussed the status of the Alamance – Orange County line. Nine percent of the line remains to be decided. Environmental Health has a client whose property was previously in Alamance County, went to Orange County and, effective January 1, 2012, was back in Alamance County again. While Environmental Health staff are licensed by the state, they are authorized to do work within their county of employment. A draft memorandum of agreement is being reviewed by Alamance and Orange County attorneys. It seems to make most sense for the county that receives property taxes to issue the permits.

Other

No other business was discussed.

Adjournment

With no further business, the meeting adjourned at 12:43 pm.

**Respectfully submitted,
Janna Elliott
Clerk to the Board of Health**

Mr. Carl Carroll provided an update to the board regarding the illegally dumped tires. The property has been cleaned up and the tires have been properly disposed. The state provided financial assistance with landfill fees.

Mr. Carroll also provided additional information regarding Environmental Health record scanning. Staff are being trained to scan records. They will scan for a specified period of time to determine how many pages they are able to scan within the time period. They will then be able to estimate how long it will take for staff to do all scanning. The off-site vendor will provide a time and cost report for their services to county management, who will then determine if staff will scan on-site or if the off-site vendor should complete the record scanning.

Mr. Carroll stated that the Alamance County Attorney and Orange County Attorney are reviewing a draft Memorandum of Understanding between the Alamance County Environmental Health Section and Orange County Environmental Health Section.

VII. Environmental Health Update

Mr. Carroll informed the board about the cost of tire disposal at the Alamance County Landfill. Depending on the size of the tire, disposal costs between \$1.00 and \$1.50 per tire or \$75.00 per ton.

Mr. Carroll reported that there have been no additional rabies cases since the one reported in January. The Environmental Health Section will host a rabies clinic on April 21, 2012, from 9:00 am until 1:00 pm, at the Environmental Health building.

Mr. Carroll discussed that the owner of the facility in Southern Alamance County which was being run as a sporting club without proper permits has met, accompanied by his attorney, with the County Attorney, Inspections Department, Fire Marshal’s Office and Environmental Health Section. County departments are trying to work with the owner to get the facility permitted properly so that he may able to continue to operate his business.

VIII. Approval of the December 20, 2011, Board of Health Minutes

A motion was made by Mr. Michael Venable to approve the December 20, 2011, Board of Health minutes. The motion was seconded by Mr. Kent Tapscott and approved unanimously by the board.

IX. Administrative Reports

B. Budget Amendments/Transfers

Ms. Christy Bradsher presented the Health, WIC and Dental amendments and transfers 13 - 21 for the 2011-2012 fiscal year for board approval:

BUDGET ACCOUNT CODE	DESCRIPTION	TRIAL BALANCE	STATE BUDGET	COUNTY BUDGET
REVISION #	13	- -	DEPT. NAME:	Health
STATE BUDGET:		- -	TRANSFER:	
		- -	AMENDMENT:	X

Expenditures:				
110-5110-621	Infection Control	2,440.00	2,440.00	2,440.00
Revenue:				
310-3511-821	Infection Control	2,440.00	2,440.00	2,440.00
Explanation: Additional funds received from the NC Division of Public Health to assist Health Departments cover training costs associated with required infection control activities.				
BUDGET ACCOUNT CODE	DESCRIPTION	TRIAL BALANCE	STATE BUDGET	COUNTY BUDGET
REVISION #	14	- -	DEPT. NAME:	Health
STATE BUDGET:		- -	TRANSFER:	
		- -	AMENDMENT:	X
Expenditures:				
110-5110-623	ECHO Pilot Grant	1,370.00	1,370.00	1,370.00
Revenue:				
310-3511-823	ECHO Pilot Grant	1,370.00	1,370.00	1,370.00
Explanation: Funds received from the UNC School of Medicine to assist them with the Alamance/UNC Breastfeeding Collaboration Project. Funds will cover the cost of providing administrative support for project activities.				
BUDGET ACCOUNT CODE	DESCRIPTION	TRIAL BALANCE	STATE BUDGET	COUNTY BUDGET
REVISION #	15	- -	DEPT. NAME:	Health
STATE BUDGET:		- -	TRANSFER:	
		- -	AMENDMENT:	X
Expenditures:				
110-5110-637	Centering Pregnancy Grant	17,422.00	17,422.00	17,422.00
Revenue:				
310-3511-837	Centering Pregnancy Grant	17,422.00	17,422.00	17,422.00
Explanation: Funds received from the NC March of Dimes to aid in improving health outcomes of babies by preventing birth defects, premature births, and infant mortality. Funds will be used to help cover operating costs in the Centering Pregnancy Program.				

BUDGET ACCOUNT CODE	DESCRIPTION	TRIAL BALANCE	STATE BUDGET	COUNTY BUDGET
REVISION #	16	- -	DEPT. NAME:	Health
STATE BUDGET:		- -	TRANSFER:	
		- -	AMENDMENT:	X
Expenditures:				
110-5110-631	Sterilizations	2,240.00	2,240.00	2,240.00
Revenue:				
310-3511-309	Women's Health-State	2,240.00	2,240.00	2,240.00
Explanation: Received additional funds from the Division of Public Health for family planning services including sterilization services.				
BUDGET ACCOUNT CODE	DESCRIPTION	TRIAL BALANCE	STATE BUDGET	COUNTY BUDGET
REVISION #	17	- -	DEPT. NAME:	Dental
STATE BUDGET:		- -	TRANSFER:	X
		- -	AMENDMENT:	
Revenue:				
310-3990-401	Designated Fund Balance	(25,000.00)	(25,000.00)	(25,000.00)
Expenditures:				
110-5160-590	Capital Outlay Improvements	25,000.00	25,000.00	25,000.00
Explanation: The Dental Clinic is in the process of making renovations to their clinic which includes replacing several operatories, counter tops and other dental equipment. Funds were transferred from their Designated Fund Balance, which holds previously generated revenue from 3rd party billing of dental services.				
BUDGET ACCOUNT CODE	DESCRIPTION	TRIAL BALANCE	STATE BUDGET	COUNTY BUDGET
REVISION #	18	- -	DEPT. NAME:	Health
STATE BUDGET:		- -	TRANSFER:	X
		- -	AMENDMENT:	
Expenditures:				
110-5110-239	Medical Scientific Supplies	(8,750.00)	(8,750.00)	(8,750.00)
Expenditures:				
110-5110-520	Capital Outlay Computers	8,750.00	8,750.00	8,750.00

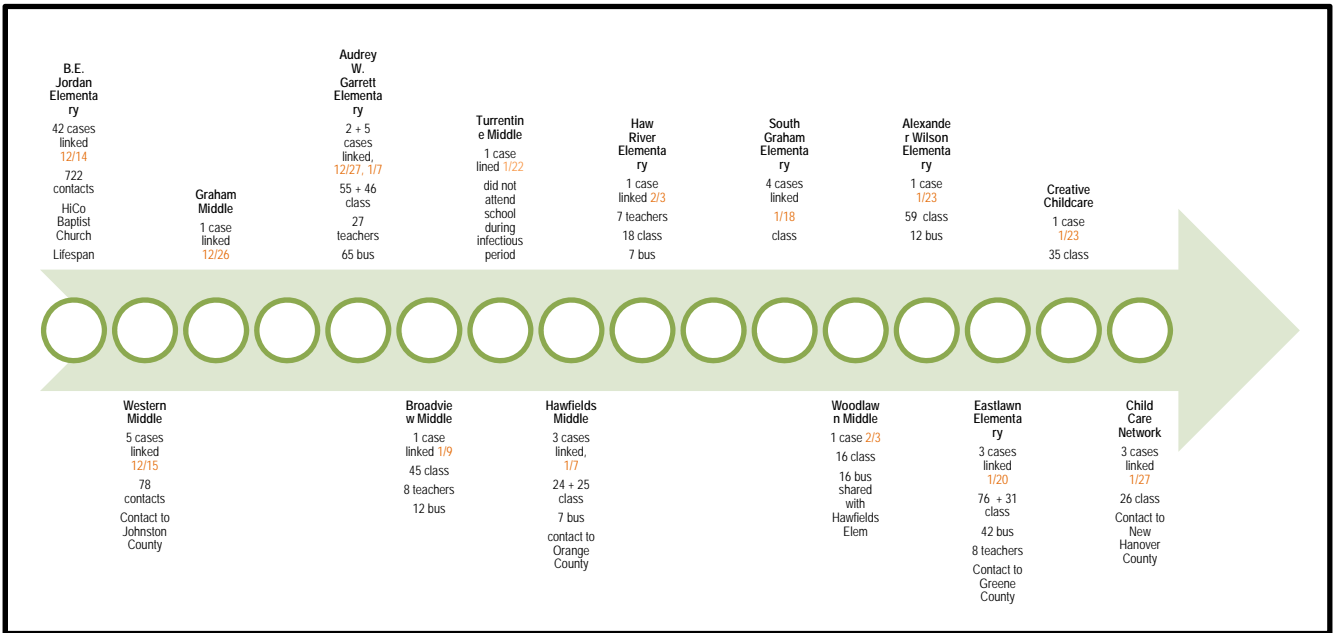
Explanation: Transfer needed to purchase the direct billing module. This module is required to bypass the state's Health Information System (HIS) and bill directly to Medicaid instead. Due to ongoing problems with HIS, we have not been able to get any Medicaid claims to go through since December 2011, therefore have not received any Medicaid payments since that time. We anticipate a faster turn around time on payment for services and fewer rejected claims.				
BUDGET ACCOUNT CODE	DESCRIPTION	TRIAL BALANCE	STATE BUDGET	COUNTY BUDGET
REVISION #	19	- -	DEPT. NAME:	Dental
STATE BUDGET:		- -	TRANSFER:	X
		- -	AMENDMENT:	
Expenditures:				
110-5160-351	Maintenance & Repair-Bld & Grnds	(1,000.00)	(1,000.00)	(1,000.00)
Expenditures:				
110-5160-352	Maintenance & Repair-Equipment	1,000.00	1,000.00	1,000.00
Explanation: Transferred funds to cover cost of replacing an Ultrasonic Cleaner.				
BUDGET ACCOUNT CODE	DESCRIPTION	TRIAL BALANCE	STATE BUDGET	COUNTY BUDGET
REVISION #	20	- -	DEPT. NAME:	WIC
STATE BUDGET:	WIC	- -	TRANSFER:	X
		- -	AMENDMENT:	
Expenditures:				
110-5150-440	Contracted Services	(9,000.00)	(9,000.00)	(9,000.00)
110-5150-360	Freight Charges	1,000.00	1,000.00	1,000.00
110-5150-231	Educational Supplies	1,000.00	1,000.00	1,000.00
110-5150-260	Department Materials & Supplies	7,000.00	7,000.00	7,000.00
Explanation: Transfer needed to purchase program incentives and educational materials given to over 4,000 participants throughout the fiscal year.				
BUDGET ACCOUNT CODE	DESCRIPTION	TRIAL BALANCE	STATE BUDGET	COUNTY BUDGET
REVISION #	21	- -	DEPT. NAME:	Health
STATE BUDGET:		- -	TRANSFER:	X
		- -	AMENDMENT:	
Expenditures:				

110-5110-120	Salary & Wages	(19,800.00)	(19,800.00)	(19,800.00)
110-5110-190	Professional Services	4,400.00	4,400.00	4,400.00
110-5110-440	Contracted Services	15,400.00	15,400.00	15,400.00
Explanation:	Transfer needed to cover nursing shortages, assist with setting appointments, recent CD events, and finance and billing cover due to recent staff turnover. Lapsed salaries will be used to cover these expenses.			

A motion was made by Ms. Kathleen Colville to approve the Health, WIC and Dental budget amendments and transfers 13 – 21 for FY 2011-2012. The motion was seconded by Dr. Kary Dodd and was approved by the board unanimously.

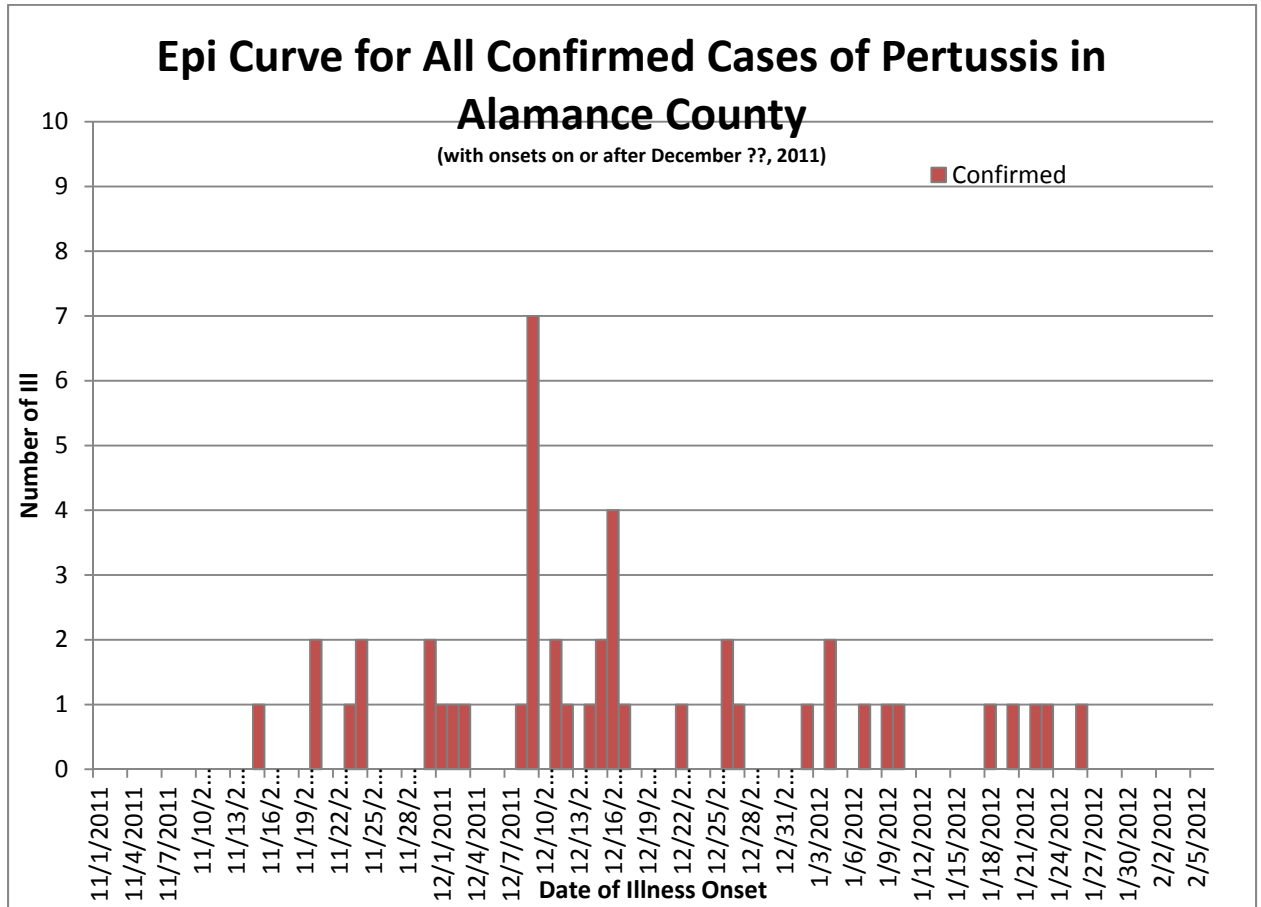
X. Medical Director’s Report

Dr. Shapley-Quinn provided the board with a summary of the pertussis outbreak through the end of January. ACHD has treated children in six elementary schools, six middle schools, three child care facilities and more than two dozen school buses.

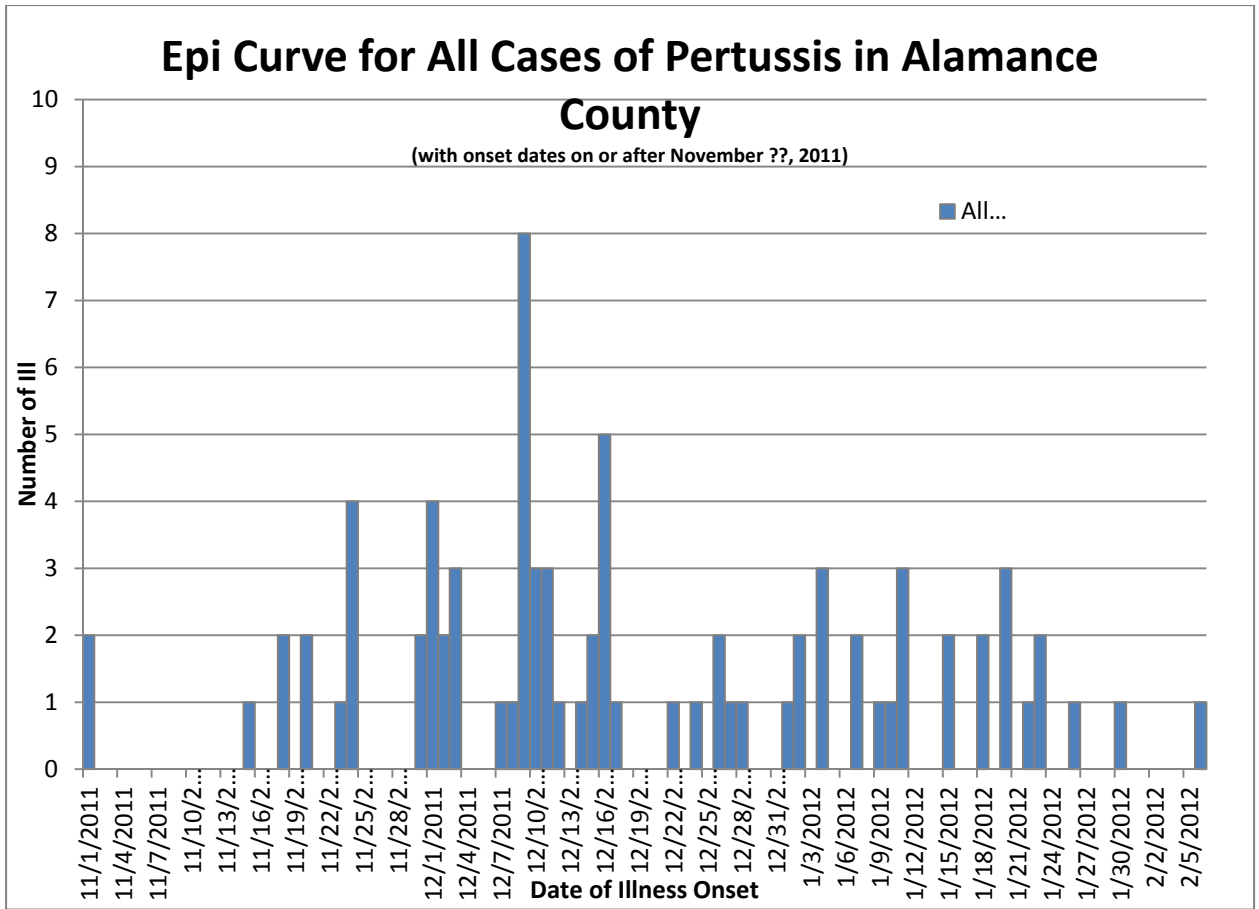


Dr. Shapley-Quinn reported there have been 81 probable and confirmed cases, 74 of which involved a school. There have been 15 lab-confirmed cases, which means a nose swab has been submitted to LabCorp, the state lab or UNC where it was tested with PCR or cultured to show bordetella pertussis. 31 cases have been epidemiologically-linked to a lab-confirmed case and 33 probable cases of pertussis. More than 1,400 prescriptions have been called in for prophylaxis of close contacts. It is North Carolina State Law to follow CDC published guidelines for how pertussis outbreaks are to be managed. CDC guidelines are to identify the

case, determine close contacts and prophylax close contacts. There have been pseudo-pertussis outbreaks throughout the country; however, this has not been the case for Alamance County.



The graph with red bars displays the onset of symptoms for the lab-confirmed cases. The graph with blue bars displays all cases.



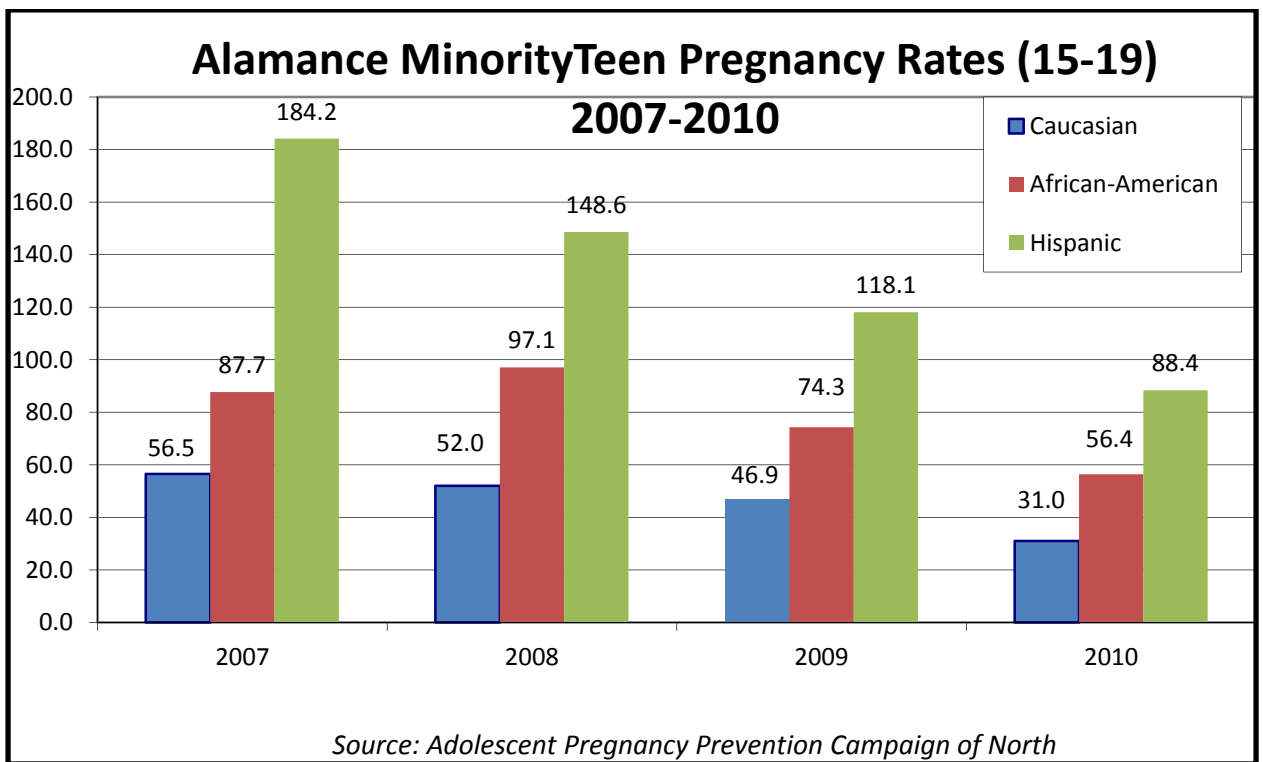
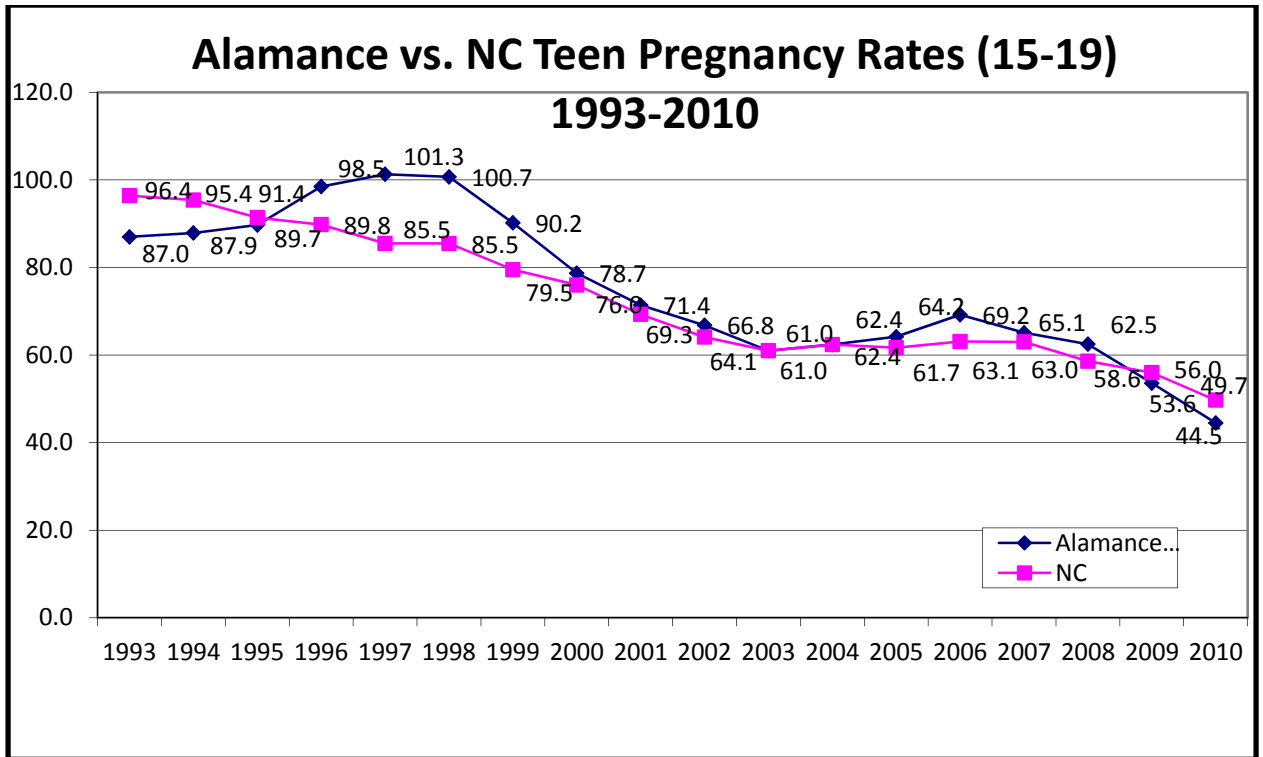
agetext	Frequency	Percent	Cum. Percent	Age Group (yrs)	Number (%)	Median Age:	9 yrs
	2	2.47%	2.47%			Minimum	
1	6	7.41%	9.88%	< 5	14	Age:	< 5 mo
2	4	4.94%	14.81%	5 - 12	46	Maximum	
3	2	2.47%	17.28%	13 - 15	5	Age:	67 yrs
5	3	3.70%	20.99%	16 +	16		
6	7	8.64%	29.63%	Total:	81		
7	6	7.41%	37.04%				
8	9	11.11%	48.15%				
9	4	4.94%	53.09%	Age Group (yrs)	Number (%)		
10	7	8.64%	61.73%	< 5	14 (17)		
11	9	11.11%	72.84%	5 - 12	46 (57)		
12	1	1.23%	74.07%	13 - 15	5 (6)		
13	4	4.94%	79.01%	16 +	16 (20)		
14	1	1.23%	80.25%	Total:	81		
22	1	1.23%	81.48%				

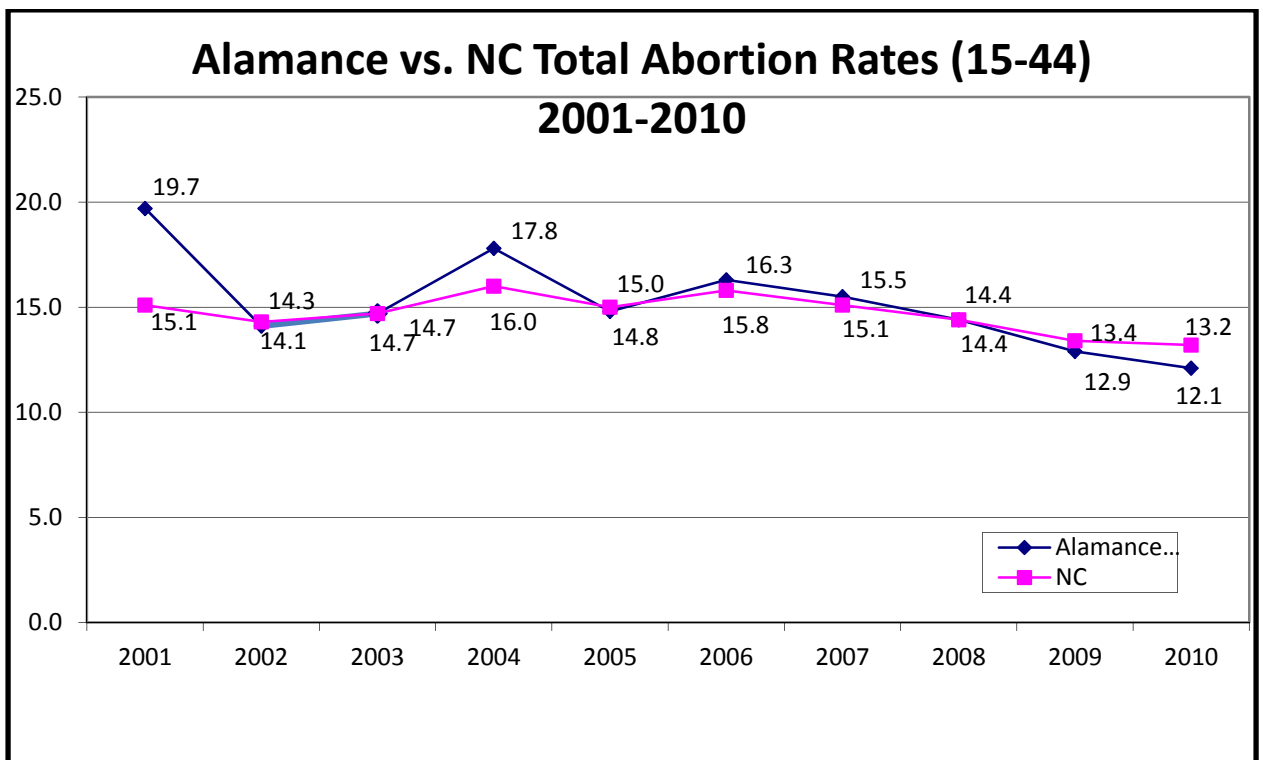
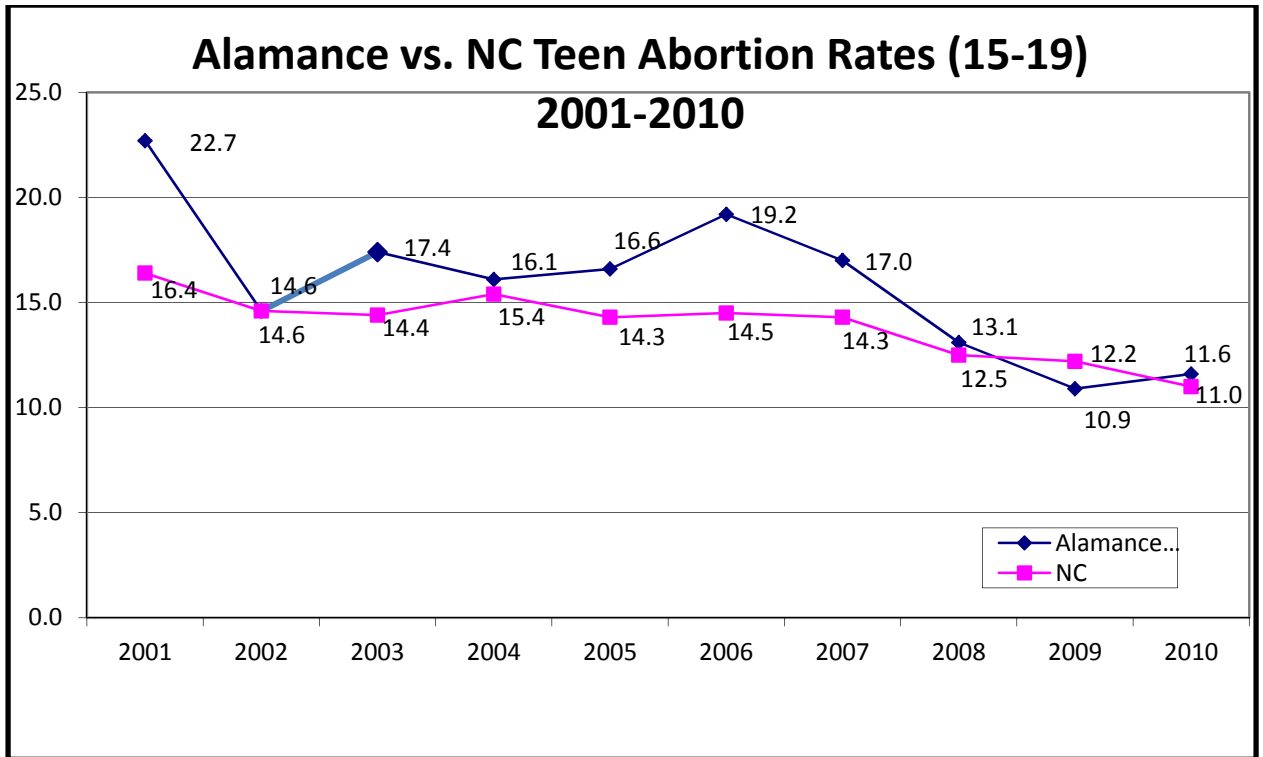
25	1	1.23%	82.72%
30	3	3.70%	86.42%
34	2	2.47%	88.89%
36	1	1.23%	90.12%
39	1	1.23%	91.36%
42	1	1.23%	92.59%
44	1	1.23%	93.83%
46	1	1.23%	95.06%
47	1	1.23%	96.30%
48	1	1.23%	97.53%
50	1	1.23%	98.77%
67	1	1.23%	100.00%
TOTAL	81	100.00%	100.00%

The CDC is contemplating changing their recommendations for response to pertussis outbreaks based on Alamance County's outbreak. There was one individual who received prophylaxis as a close contact and actually contracted pertussis while taking antibiotic. The Health Department is now focusing on the providing the Tdap vaccine to the public. Caregivers of infants less than one year old and immunocompromised individuals, pregnant women more than 20 weeks, and health care and child care workers are all highly encouraged to get the Tdap vaccine. Prophylaxis is still being prescribed to high risk close contacts of confirmed cases. A discussion ensued regarding ages of pertussis cases. The majority of cases fall between 8 and 11 years of age. This causes us to question if the state law should be changed to a lower grade instead of requiring it at Sixth grade.

Dr. Shapley-Quinn was pleased to present updated data regarding teen pregnancy rates and the continued decline from previous years. The current rate shows that 44 out of every 1,000 Alamance County teens get pregnant each year. Minority teen pregnancy rates are dropping in all groups. Teen abortion rates are also decreasing.

Dr. Shapley-Quinn stated that the data for unplanned pregnancies is not reported. The consensus from the state is that unplanned pregnancy rates have not changed. Unplanned pregnancy rates are about 50%. Birth outcomes are not as good when the pregnancy is not planned. Dr. Shapley-Quinn hopes the quality initiative groups will take on unplanned pregnancy as their next project.





XI. Health Director's Report

Ms. Kathleen Colville introduced the visitors at the meeting: Ms. Beth Beless and Ms. Caroline Spall from Elon University taking a course called "Working with Groups in Communities."

Mr. Bass thanked the staff for their work on the budget. Department heads will attend a retreat on March 7 and a budget retreat on April 2.

Mr. Bass stated that he received a telephone call from Teme Levbarg inquiring about his willingness to complete a survey regarding the Community Guide.

Mr. Bass asked board members to let him know if there are any recommendations to fill the vacant Representative of the General Public seat, formerly Mr. Wilson's position.

XII. Old Business

A. Request for Approval of the 2011 Community Health Assessment

Mr. Eric Nickens discussed the 2011 Community Health Assessment (CHA) and passed around copies of the report for board members to review it. Mr. Nickens stated that going forward, Alamance County would be completing the CHA on a three-year cycle to coincide with the hospital's assessment.

A motion was made by Ms. Kathleen Colville to approve the 2011 Community Health Assessment. The motion was seconded by Dr. Kary Dodd and approved unanimously by the board.

XIII. New Business

A. Presentation and Request for Approval of the 2012 – 2013 Fiscal Year Budget

Ms. Christy Bradsher presented the Fiscal Year 2012 – 2013 budget proposals for Health, Dental and WIC.

Health Budget: The Health Department budget request includes personal and environmental health. Individual expenditure line items were reviewed in detail and the overall requested budget increased by approximately 6%. Environmental Health is requesting funding to continue the career ladder.

There is an overall increase in projected revenue of 8%. The proposed total budget request of \$7,065,470.00 includes a request of approximately \$4,138,065.00 in County funds.

Dental Budget: The Dental budget has no direct local funds involved. The total decrease in expenditures is \$19,621.00 mainly due to decreased professional and contracted services line items. The Dental Clinic is self-sustaining.

WIC Budget: The WIC budget is federally funded. Appropriated expenses are covered by federal funds at 100%. The total estimated revenue for FY 12-13 is \$829,260.

A motion was made by Dr. Michael Blocker to approve the proposed fiscal year 2012 – 2013 budget for Health, WIC and Dental as presented. The motion was seconded by Mr. Kent Tapscott and approved unanimously by the board.

XIV. Other

Ms. Kathleen Colville discussed her appreciation and support of the Health Department staff during the pertussis outbreak. Staff have been working tirelessly since December and it is not unnoticed. Board members signed a card of appreciation to be presented to staff.

XV. Adjournment

With no further action or discussion, the meeting adjourned at 8:26 pm.

ALAMANCE COUNTY BOARD OF HEALTH

Dr. Donald Courtney, Chair

Mr. Joseph B. Bass, Jr., Secretary