

**Alamance County Board of Health
Burlington, NC 27217**

**Tuesday, October 16, 2012, 6:30 pm
Professional Board Room
(meal will be served at 6:00 pm)**

Board of Health Meeting

AGENDA

- I. Call to Order and Introductions – Dr. Donald Courtney, Chairman
- II. Approval of the June 19, 2012, Board of Health Minutes – Dr. Donald Courtney
- III. Public Comments
- IV. Fee Assessment Query – Mr. Mark Wilburn
- V. Project LAUNCH – Ms. Martha Kaufman and Ms. Ann Meletzke
- VI. Administrative Reports
 - A. Personnel Report – Ms. Janna Elliott
 - B. Budget Amendments and Transfers – Ms. Janna Elliott
- VII. Environmental Health Committee Update – Ms. Kathleen Colville
- VIII. Environmental Health Update – Ms. Terri Craver
- IX. Personal Health Committee Update – Dr. Michael Blocker
- X. Personal Health Update – Ms. Gayle Shoffner
- XI. Medical Director's Report – Dr. Kathleen Shapley-Quinn
- XII. Health Director's Report – Mr. Barry Bass
- XIII. Old Business
 - A. Review of By-Laws of Alamance County Board of Health – Mr. Barry Bass
 - B. Review of Operating Procedures of the Alamance County Board of Health – Mr. Barry Bass
- XIV. New Business
 - A. Request for Approval of Proposed Fees (Flu) for Fiscal Year 2012 – 2013 –Ms. Janna Elliott
- XV. Other
- XVI. Closed Session
- XVII. Adjournment

Reminders:

The next regular meeting of the Board of Health is **December 18, 2012, at 6:30 pm** in the HSC Professional Board Room (social time beginning at 6:00 pm).

The next meeting of the Environmental Health Committee is **Tuesday, November 20, 2012, at 12:00 pm** in the Health Department Conference Room.

The next meeting of the Personal Health Committee is **Tuesday, November 20, 2012, at 6:00 pm** in the Health Department Conference Room.